

# The Supported Fostering Services Charitable Trust

## Annual Return 2025/2026

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The Annual Return is an online form that registered adults and children's services providers are legally required to complete each year under the [Regulations and Inspection of Social Care \(Wales\) Act 2016 \(RISCA\)](#). The purpose of Annual Returns is to provide the public with comprehensive, comparable and robust information on the quality of care and support services.

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## Provider: The Supported Fostering Services Charitable Trust

### Provider summary

|  |  |
|--|--|
| The provider was registered on:              | 25/10/2019   |
| The following lists the provider conditions: | There are no conditions associated to the provider |

### Training and workforce planning arrangements

|   |   |
|---|---|
| <b>Arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider.</b> | <p>Staff training needs are reviewed during supervision so each individual has their own plan directed to meet their development needs and preferences</p> <ul style="list-style-type: none"><li>• Some training is arranged collectively, e.g. Safeguarding</li><li>• Some training is with other groups, for e.g. joint staff and panel training</li><li>• Training is generally bought in from external providers to ensure a wide range of expertise</li><li>• Members of staff attend training off site to meet specific individual need</li></ul> |
| <b>Arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider.</b>                        | <ul style="list-style-type: none"><li>• One member of staff was recruited during the period</li><li>• No current vacancies, no use of agency staff</li><li>• We have maintained staffing ratios within targets</li><li>• We aim to support staff, get to know them, operate a lot of give and take to ensure staff needs are met alongside the business needs of the organisation</li><li>• Workloads are structured to ensure time for proactive rather than reactive practice</li><li>• We aim to pay competitive salaries</li></ul>                  |

### Regulated services delivered by this provider

| Service name                       | Service type      | Type of care |
|------------------------------------|-------------------|--------------|
| Supported Fostering Services (SFS) | Fostering Service | None         |

## Service: Supported Fostering Services (SFS)

### Service summary

|  |  |
|--|--|
| Service Type   | Fostering Service  |
| Type of Care   | None   |
| Approval Date  | 25/10/2019   |
| Maximum number of places   | 0  |
| Service Conditions   | <ul style="list-style-type: none"><li>The Supported Fostering Services Charitable Trust is registered to provide a Fostering Service in Wales.</li><li>The responsible individual for this service is Andrew Stirk</li></ul> |
| How many children were supported by the service during the last financial year?        | 74   |
| How many foster families were supported by the service during the last financial year? | 35   |

### Service management

|                           |                 |
|---------------------------|-----------------|
| Responsible Individual(s) | Andrew Stirk    |
| Manager(s)                | Gaynor Cleverly |

### Service contact details

|                               |  |
|-------------------------------|--|
| Service Telephone Number      | <a href="tel:02920460004">02920460004</a>                        |
| Service Contact Email Address | <a href="mailto:cardiff@fostering.com">cardiff@fostering.com</a> |

### Languages used at the service

|  |   |
|--|---|
| What is the main language through which the service is provided? | English   |
| Other languages used in the provision of the service             | There are no other languages used at the service                  |
| Non-verbal communication methods used at the service             | There are no non verbal communication methods used at the service |

### Engagement with people using the service

|  |
|--|
| <p>• Supervising Social Workers (SSW) are required to form a relationship with children and young people with whom they meet regularly to consult, answer questions they may have, these are recorded and taken forward wherever possible. If we can't do something about an issue we say so and try and help find the right person to help. • SSWs and Foster Parents are expected to advocate for children and young people and support them to express their views if possible at formal reviews • Children and young people are consulted as part of the foster parents review mostly in paper or digital form provided this meets their needs • An independent third party collates feedback to inform our Regulation 63 report which is presented by the Responsible Individual and Service Manager to our trustee board to monitor • From time to time we run workshops and activities with children and young people, some of these consult to obtain their views and opinions about the service</p> |
|--|

### Compliance and quality statement

|  |
|--|
| <p><b>Not Inspected - Strong Internal Checks</b></p> <p>Although we were not inspected by Care Inspectorate Wales during the reporting period, we regularly review the care and support we provide. These reviews give us confidence people are receiving safe, person-centred care which meets their needs and supports their wellbeing.</p> <p>We are confident our service meets the standards set out under section 27(1) of the 2016 Act.</p> |
|--|

### Complaints processed by the service

|   |   |
|---|---|
| Total number of formal complaints made during the last financial year | 0 |
| Number of active complaints outstanding                               | 0 |
| Number of complaints upheld   | 0 |
| Number of complaints partially upheld                                 | 0 |
| Number of complaints not upheld                                       | 0 |

### Staff working at the service

#### Staff summary

|  |   |
|--|---|
| The total number of full time equivalent posts at the service (as at 31 March) | 7 |
|--|---|

#### Posts and vacancies

| Role type     | No. of staff in post | Total vacancies |
|---------------|----------------------|-----------------|
| Manager       | 1                    | 0               |
| Social Worker | 5                    | 0               |
| Other Staff   | 1                    | 0               |

#### Training undertaken

##### Induction and Health & Safety

| Role type     | Induction                | Health & Safety          |
|---------------|--------------------------|--------------------------|
| Manager       | All staff have completed | All staff have completed |
| Social Worker | All staff have completed | All staff have completed |
| Other Staff   | All staff have completed | All staff have completed |

##### Equality, Diversity & Human Rights and Infection, prevention & control

| Role type     | Equality, Diversity & Human Rights | Infection, prevention & control  |
|---------------|------------------------------------|----------------------------------|
| Manager       | All staff have completed           | Not relevant to this staff group |
| Social Worker | All staff have completed           | Not relevant to this staff group |
| Other Staff   | All staff have completed           | Not relevant to this staff group |

##### Manual Handling and Safeguarding

| Role type     | Manual Handling                  | Safeguarding             |
|---------------|----------------------------------|--------------------------|
| Manager       | Not relevant to this staff group | All staff have completed |
| Social Worker | Not relevant to this staff group | All staff have completed |
| Other Staff   | Not relevant to this staff group | All staff have completed |

##### Medicine Management and Dementia

| Role type     | Medicine Management              | Dementia                         |
|---------------|----------------------------------|----------------------------------|
| Manager       | Not relevant to this staff group | Not relevant to this staff group |
| Social Worker | Not relevant to this staff group | Not relevant to this staff group |
| Other Staff   | Not relevant to this staff group | Not relevant to this staff group |

##### Positive Behaviour Management and Food Hygiene

| Role type     | Positive Behaviour Management    | Food Hygiene                     |
|---------------|----------------------------------|----------------------------------|
| Manager       | All staff have completed         | Not relevant to this staff group |
| Social Worker | All staff have completed         | Not relevant to this staff group |
| Other Staff   | Not relevant to this staff group | Not relevant to this staff group |

#### Contractual arrangements

##### Permanent Staff, Fixed Term Contracted Staff and Volunteers

| Role type     | No. of permanent staff | No. of fixed term contracted staff | No. of volunteers |
|---------------|------------------------|------------------------------------|-------------------|
| Manager       | 1                      | 0                                  | 0                 |
| Social Worker | 5                      | 0                                  | 0                 |
| Other Staff   | 1                      | 0                                  | 0                 |

#### **Agency/Bank Staff & Non-Guaranteed Hours (zero hours) Staff**

| Role type     | No. of agency/bank staff | No. of non-guaranteed hours (zero hours) staff |
|---------------|--------------------------|--|
| Manager       | 0                        | 0  |
| Social Worker | 0                        | 0  |
| Other Staff   | 0                        | 0  |

#### **Full time v part time information**

| Role type     | No. of full time staff | No. of part time staff |
|---------------|------------------------|------------------------|
| Manager       | 1                      | 0                      |
| Social Worker | 4                      | 1                      |
| Other Staff   | 1                      | 0                      |

#### **Staff qualifications**

| Role type     | Hold required qualification | Working towards required qualification - not apprenticeship |
|---------------|-----------------------------|---|
| Manager       | 1                           | 0   |
| Social Worker | 5                           | 0   |
| Other Staff   | 0                           | 0   |